



**Stockingford  
Nursery School**

# **CHARGING & REMISSIONS POLICY**

**Passed and adopted by Governing Body:**

Signed .....

Dated.....

Date: Revised September 2021  
To be revised annually

# CHARGING AND REMISSIONS POLICY

## Aims

This statement sets out the School's approach to charging, describes each type of activity which will be charged for and explains when charges will be made. The aim of this policy is to ensure that the reason for charging is clear and fair and equitable.

## Principles

- All Nursery School education provided within school hours will be free. This includes materials and equipment provided in school hours by the LA or the school. 'School hours' are those when the Nursery School is actually in session.
- All parents/carers will be informed about Nursery School hours in the School prospectus.
- The Nursery School invites parents/carers to make voluntary contributions towards any part of the planned activities and to permit the provision of activities which might not otherwise be possible eg. a suggested voluntary contribution of £1 per week to provide healthy snack times, baking and additional 'special' resources and activities.
- General fundraising and sponsorship will also be used to support additional activities or for good causes. Parents/carers will be informed of the decision to ask for contributions at the planning stage of activities.
- No pupil will be left out of any activity provided in school time because his or her parent/carer cannot or will not make a contribution of any kind if asked to contribute.
- No charges will be made which exceed the actual cost when divided between the participants.
- When parents/carers accompany pupils on an out of school activity, they will be asked to make a contribution towards the cost of transport and/or the activity – how much is dependent on availability of schools funds to subsidise.
- Dependent on whether places are available, parents may purchase additional hours in Nursery School (usually only available in autumn term) at a cost available from the office. Places are offered on a first come first served basis.
- The nursery offers 15 hours of free entitlement and children attend part time, either 4 mornings or 4 afternoons plus one extended day until 2pm. There is an option to pay an additional £5.50 per session to extend the day from 2pm until 3.10pm. Parents in receipt of Early Years Pupil Premium may request that this is used to pay for the additional hour.

## Little Nursery

- Places are available for non-funded and funded children and places are allocated as per the Admissions Policy.
- Non funded places are currently charged at £16.50 per 3 hour session. Payment can be made by cash or BACS or childcare vouchers. All absences are charged at the sessional rate. Payment is to be made during the week of the session.
- Non-payment of fees will be discussed on an individual basis with the Headteacher may lead to the withdrawal of the Little Nursery place.

- The Nursery School participates in the 2Help scheme which is 15 funded hours of early education for 2 year olds living in families who are in receipt of certain benefits. For more information and to apply online, go to:

[www.warwickshire.gov.uk/childcarecosts](http://www.warwickshire.gov.uk/childcarecosts) or

ring the 2Help officers on 01926 742218/742233 or

email: [2help@warwickshire.gov.uk](mailto:2help@warwickshire.gov.uk)

Further information is on the website [www.stockingfordnurseryschool.co.uk](http://www.stockingfordnurseryschool.co.uk)

## Lettings

- Our Lettings Policy details the charges for hiring out rooms.